

**This document is a non-binding translation but only serves as assistance for tendering. Please consult the relevant call for tender at [www.evergabe-online.de](http://www.evergabe-online.de) for the legal binding documents. DO NOT fill and submit any translated form. Matters of law will ONLY be ruled upon based on German-language documents.**

Annex to Tender "Self-declaration concerning Commissioned Data Processing"

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Reference number:

## **Self-declaration concerning commissioned data processing**

(to be completed, signed and submitted together with the tender by the tenderer\*)

**Company name:**

**Address:**

Commissioned data processing will take place during provision of services, i.e. the future contractor will process personal data.

The customer, as the Controller for this commissioned data processing, will conclude the Agreement on Commissioned Data Processing with the future contractor in due time prior to the provision of services. The subject matter of this Agreement has already been defined and is available for download together with the contract award documents. The legal data protection requirements contained therein must be complied with and considered in the tender calculation.

The contracting authority requires you to submit the following self-declaration as evidence that you, as the tenderer, meet the requirements laid down in the Agreement on Commissioned Data Processing:

*I/We declare that I/we have read and understood the Agreement on Commissioned Data Processing and meet the requirements contained therein and will comply with them should the contract be awarded to me/us.*

**Place, date**

**First name and surname of the competent person making the declaration\***

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\*In the case of a tendering consortium, each member of the consortium must complete and submit this self-declaration.